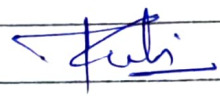


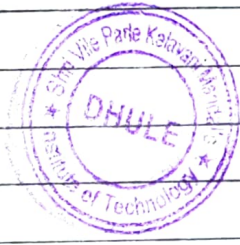
**INTERNAL
COMPLAINT
COMMITTEE
AY 2021-22**

Notice.

The internal complaint committee members meeting was conducted at board room on 05/12/2021.

Rishi Mandel





MOM.

Following are the points that has been discussed in the meeting being held on 05/12/2021.

* Classes got commenced in offline/online mode from 27/09/21 due to covid-19 situation. Few of the students attending remotely were facing some technical constraints while attending lecture in sync mode thus classes got totally started in offline mode following all covid-19 norms & regulations.

* Data regarding the students vaccination was fetched in the month of October. This data helped a lot to make the learning environment safe following all covid-19 norms between the vaccinated students and staff.

* Due to the news coming up for 2nd wave, a notice was issued on 27/10/21 to make compulsory use of mask and sanitization while in campus. This has made the teaching and learning process very smooth and comfortable in the fully vaccinated environment.

* Oracle app to manage the daily attendance was introduced in month of November which helped faculties to make their time change request & individual punches very easy at their end.



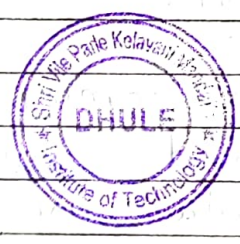
* Felicitation Ceremony for campus placed students was done in 18/11/21. This has motivated the students who are yet to be placed and had a very great impact on the upcoming students.

* An exposure to learning German language was very much helpful for the students other than academics which has boosted the students to the next level.

Following committee members attended the meeting

- 1) Rubi Maudaf
- 2) Vijaylaxmi Bittel
- 3) Parsha Naaz
- 4) Rakul Sharma
- 5) Durwa Patil

[Signature]
Parsha Naaz
[Signature]
Rakul Sharma
[Signature]
Durwa Patil



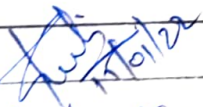
Date: 15/01/2022

NOTICE

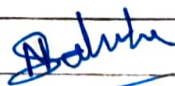
Respected sir/madam,
A meeting of the Internal Complaint Committee of the Institute will be held on Saturday, 22nd January, 2022 at 3:30 pm at Room No. 202 First Floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

AGENDA

1. To confirm the minutes of the previous meeting of the Internal Complaint Committee held on 5th December, 2021.
2. To review the Action Taken Report on the suggestions / decisions of the Internal Complaint Committee in the last meeting held.
3. Discussion on any harassment of students and women employees if any.
4. To review maintenance of Girls Common Room
5. To transact any other business with the permission of the chairman.

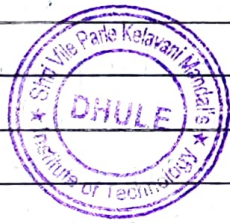

Ms. Rubi Mandal
Presiding Officer
Internal Complaint Committee




Dr. Nitesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule.
Principal
SVKM's Institute of Technology, Dhule

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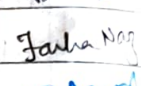


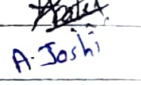




Sr No	Name of the Member	Designation	Sign
1	Ms. Rubi Mandal	Assistant Professor - Presiding Officer	<i>[Signature]</i>
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	VSBittal
3	Ms. Farha Naz	Assistant Professor - Member	Farha Naz
4	Mr. Atul Patwari	Non-Teaching Representative - Member	<i>[Signature]</i>
5	Mr. Rahul Sharma	Non-Teaching Representative - Member	<i>[Signature]</i>
6	Dr. Sameer Goyal	Non-Government Organization Member	<i>[Signature]</i>
7	Ms. Durwa Patil	Student Representative - Member	<i>[Signature]</i>
8	Mr. Abbinash Joshi	Student Representative Fresher - Member	A. Joshi
9	Ms. Poonam Patil	Student Representative - Member	Patil



MINUTES

The meeting of the Internal Complaint Committee of Shri Vile Parle Kelarani Mandal's Institute of Technology, Dhule was held on Saturday, 22nd January, 2022 at 3:30 pm.

The following members were present :-

Sr No.	Name of the Member	Designation	Sign
1	Ms. Rubi Mandal	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	
3	Ms. Farha Naz	Assistant Professor - Member	
4	Dr. Sameer Goyal	Non-Government Organization - Member	
5	Mr. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Durwa Patil	Student Representative - Member	
8	Mr. Abhinash Joshi	Student Representative Fresher - Member	
9	Ms. Poonam Patil	Student Representative - Member	

The meeting began with welcome note by the Presiding Officer Ms. Rubi Mandal.

The following points were discussed:

1. Review of previous Internal Complaint Committee and Action Taken Report was taken and satisfactory remarks were given for implementation of all the discussed points.
2. The students and women employees were asked about the problems faced by them.



regarding gender harassment and related issues.

3. The status of Vending Machine of the Girls Common Room as well as sanitary pad disposal machine was reviewed.

4. In order to maintain hygiene, the cleaning related issues were discussed in the meeting.

5. On the satisfactory discussion of all the above points, vote of thanks was extended by Ms. Farha Naz.

Ms. Rubi Mandal

Ms. Rubi Mandal

Presiding Officer

Internal Complaint Committee

Dr. Nitesh P. Salunke

Dr. Nitesh P. Salunke

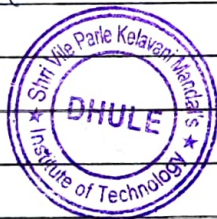
Principal

SVKM's Institute of Technology

Dhule

Principal

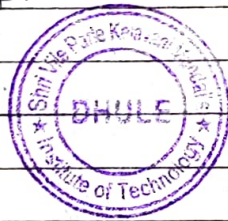
SVKM's Institute of Technology, Dhule



Date:- 29/01/2022

ACTION TAKEN REPORT

1. Previous Internal Complaint Committee minutes were approved and Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. No complaints of any type of harassment received from the last meeting held till date.
3. The status of Vending Machine of the Girls Common Room and the sanitary pad disposer machine is that they are working perfectly.
4. For maintaining hygiene, necessary instructions are given by committee members to the cleaning staff.



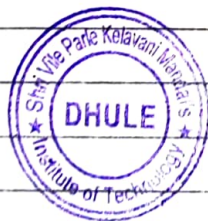
Date: 18/02/2022

NOTICE

Respected sir/madam,
 A meeting of the Internal Complaint Committee of the Institute will be held on Saturday, 26th February, 2022 at 3:00 pm. at Room No. 208, First Floor of the Institute. The agenda of the meeting is as given below. This is to request you to kindly attend the meeting.

AGENDA

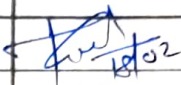
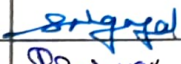
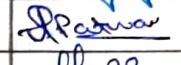

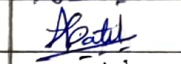
1. To confirm the minutes of the previous meeting of the Internal Complaint Committee held on 22nd January, 2022.
2. To review the Action Taken Report on the suggestions / decisions of the Internal Complaint Committee in the last meeting held.
3. Discussion on any harassment of students and women employees if any.
4. Discussion on Women's Day Celebration.
5. To transact any other business with the permission of the Chairman.



Rubi Mandal
 Ms. Rubi Mandal
 Presiding Officer
 Internal Complaint Committee

Nilesh P. Salunke
 Dr. Nilesh P. Salunke
 Principal
 SVKM's Institute of Technology,
 Dhule
Principal
 SVKM's Institute of Technology, Dhule

Copy to,

Sr.No	Name of the Member	Designation	Sign
1	Ms Rubi Mandal	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor - Member	VS Bity
3	Ms. Farha Naz	Assistant Professor - Member	Farha Naz
4	Dr. Sameer Goyal	Non-Government Organization - Member	
5	Mr. Atul Patwari	Non-Teaching Representative - Member	
6	Mr. Rahul Sharma	Non-Teaching Representative - Member	
7	Ms. Durwa Patil	Student Representative - Member	
8	Mr. Abhinash Joshi	Student Representative Fresher - Member	A. Joshi
9	Ms. Poonam Patil	Student Representative - Member	Patil








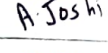



Date: 26/02/2022

MINUTES

The meeting of the Internal Complaint Committee of Shri Vile Parle Kelavani Mandal's Institute of Technology, Dhule was held on Saturday, 26th February, 2022 at 3:00 pm.

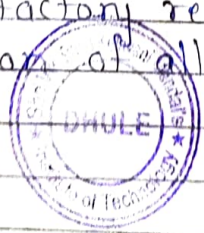
The following members were present:

Sr No		Designation	Sign
1	Ms. Rubi Mandal	Assistant Professor - Presiding Officer	
2	Ms. Vijaylaxmi Bittal	Assistant Professor	
3	Ms. Farha Naz	Assistant Professor	
4	Dr. Sameer Goyal	Non-Government Organization-Member	
5	Mr. Atul Patwari	Non-Teaching Representative-Member	
6	Mr. Rahul Sharma	Non-Teaching Representative-Member	
7	Ms. Durwa Patil	Student Representative - Member	
8	Mr. Abhinash Joshi	Student Representative Fresher-Member	
9	Ms. Poonam Patil	Student Representative - Member	

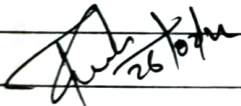
The meeting began with welcome note by the Presiding Officer Ms. Rubi Mandal.

The following points were discussed:

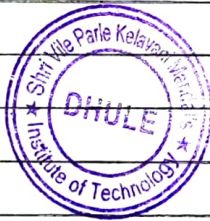
1. Review of the previous Internal Complaint Committee and Action Taken Report was taken and satisfactory remarks were given for implementation of all the discussed points.




2. The students and staff were asked about any kind of harassment faced by them and the related issues.
3. Planning regarding Women's Day Celebration were made in the meeting. The student co-ordinators were appointed for smooth functioning of the event.
4. It was decided to invite eminent and successful Women personality to share her experiences with students, faculty members and staff for Women's Day 2022 Celebration.
5. After the satisfactory discussion of all the above points, vote of thanks was extended by Ms. Farha Naz.


26/10/22

Ms. Rubi Mandal
Presiding Officer
Internal Complaint Committee




Dr. Nitesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule. **Principal**
SVKM's Institute of Technology, Dhule

Date:- 05/03/2022

ACTION TAKEN REPORT

1. Previous Internal Complaint Committee minutes of the meeting were approved and Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. There are no complaints received for any kind of harassment from the last meeting held till date.
3. For celebrating International Women's Day 2022, the roles and responsibilities were distributed among the committee members and student coordinators. Various activities to be celebrated are:
Courage to Create
Reel it Feel it
Sustainable Fashion
Rangoli Competition
Cultural Activities.
Also the necessary arrangements are made for designing Logo, Brochures, Posters and Certificates.
4. Eminent and successful woman personality, Dr. Rashida Kaderi madam will be invited for sharing her experiences with students, faculty and staff on the occasion of International Women's Day 2022 celebration.

